

CHECK LIST FOR AHEC FACULTY PROMOTIONS
Include as Section 1 of the submitted packet

The following should be forwarded to Kristin Cochran, South Carolina AHEC:

Name: _____ Degree: _____

Promotion: From: _____ To: _____

Location: _____ Department: _____

1. _____ Completed Checklist as coversheet to packet
2. _____ Letter of proposal from the Program Director to the AHEC Executive Director.
3. _____ An abbreviated one-page curriculum vitae.
4. _____ An up-to-date curriculum vitae utilizing the College of Medicine standard format.
5. _____ Signed candidate's personal statement
6. _____ Promotion to Associate Professor or Professor requires two or more extramural letters of recommendation, addressed to the Chair.